

TELFORD & WREKIN COUNCIL

HEALTH & WELLBEING BOARD – 10 SEPTEMBER 2020

REVIEW OF TERMS OF REFERENCE

REPORT OF THE ASSOCIATE DIRECTOR FOR POLICY AND GOVERNANCE.

PART A) – SUMMARY REPORT

1. SUMMARY OF MAIN PROPOSALS

For the Health and Wellbeing Board to review and accept changes made to the Terms of Reference attached at Appendix 1.

2. RECOMMENDATION

2.1 That the Board review and agree the Terms of Reference set out at Appendix 1.

3. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	The Health & Wellbeing Board is part of the Council's decision making framework and therefore contributes to all of the Council's priorities.
	Will the proposals impact on specific groups of people?	
	No	
TARGET COMPLETION/DELIVERY DATE	If the Health & Wellbeing Board recommends any further changes to the Terms of Reference; they will proceed to Council Constitution Committee and then, if approved, onto full Council at the earliest opportunity.	
FINANCIAL/VALUE FOR MONEY IMPACT	No	
LEGAL ISSUES	Yes/No	The Constitution requires that the Terms of Reference be reviewed on an annual basis. The Council is required to comply with the Constitution. This report demonstrates compliance with this requirement. AL 01/09/20

OTHER IMPACTS, RISKS & OPPORTUNITIES	Yes	There are no other specific impacts arising from this report.
IMPACT ON SPECIFIC WARDS	Yes	Borough-wide impact

PART B) – ADDITIONAL INFORMATION

4. INFORMATION

- 4.1 The Council's Constitution requires that the Terms of Reference for each of its Committees and Boards be reviewed annually to enable the Council to efficiently conduct its business.
- 4.2 The Terms of Reference forms part of the Constitution and was approved by Full Council in that context on 14 July 2016.
- 4.3 At its meeting on the 21 May 2020, Full Council appointed the members who will serve on the Health and Wellbeing Board for the 2020-2021 municipal year.

5. PREVIOUS MINUTES

- 5.1 Council – 14 July 2016, 25 July 2019 & 21 May 2020

6. BACKGROUND PAPERS

Constitution – www.telford.gov.uk/constitution

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